



Instructions To Authors

Welcome to *Basins and Coasts*! The B&C team appreciates your interest contributing content and articles for the newsletter. *Basins and Coasts* is the newsletter for the USAID Integrated Management of Coastal and Freshwater Systems Program, which features two separate but collaborative programs. The IMCAFS-SUCCESS program (Sustainable Coastal Communities and Ecosystems) emphasizes coastal resources, aquaculture and fisheries management (<http://www.crc.uri.edu/SUCCESS/>). The IMCAFS-GLOWS program (Global Water for Sustainability) focuses on integrated management of freshwater resources (<http://globalwaters.net>). The newsletter team is: Bob Bowen, Michael McClain, Don Robadue, and Lesley Squillante. You can reach us at newsletter@imcafs.org.

B&C is published three times per year as a pdf document on the B&C website (<http://www.imcafs.org/coastsheds/>). Each issue of B&C is assigned a theme and a theme editor who is charged with the tasks of recruiting authors and editing author content. Once approved by the theme editor, articles are sent to the B&C newsletter team for layout in the next issue.

The primary focus of B&C is to serve as a public communication/outreach publication for communities and regions interested in the topics discussed. Please keep in mind that B&C is not a scientific or scholarly journal. Our main purpose is to extend knowledge and useful information to the public. Although science and economic issues provide the foundation for this publication, we STRONGLY encourage your articles be written with respect to the intended audiences. We also ask if you could please follow the simple guidelines below before submitting your content to the theme editor. Thank You!

Basins & Coasts Article Guidelines:

1. Article content should be appropriate for public outreach purposes. B&C is not a scholarly or scientific journal.
2. Articles should be 3 to 4 pages in length (estimating 450 words per page), not including references, images, or figures.
3. Please provide all article pictures and images as individual .jpg file(s). Image file sizes should be sufficiently large to be printed at least 3in x 3in @ 300dpi. DO NOT place images in word documents. Tables SHOULD be provided in a separate document (word or excel). Name these files according to figure# or table # (i.e. figure1.jpg, or table1.doc).
4. Please provide all image/picture and table captions in a separate word document.
5. We will accept articles written in .doc (Microsoft word) or .indd (adobe indesign) formats (we also accept ODF formats).
6. The B&C newsletter has standard styles for the appearance of its articles. As you write, structure your document as you would (i.e. tiles, authors, headings, section headings, bullets, lists, italicized text, etc.). The layout team will preserve your document structure, however, appearance styles in the final publication may be different from the formats you provided in your original document.
7. Please provide brief biographies for each author and contact information for the corresponding author of the article. This information may be provided in a separate word file or placed at the END of the article.